



**Council Meeting Minutes – 04/20/2020**  
**Council Chambers**

- I. **Call To Order:** was called to order by Mayor Gastineau @ 6:30
  - a. Prayer
  - b. Pledge of Allegiance
  
- II. **Roll Call (COVID-19 Protocols):** by City Clerk Ruble. Council Members Barrentine – present, Wier – present, Ketterman–present, Hefner – here, McMinn – Present, and Brooke – here. We have a quorum.
  
- III. **Confirmation of Public Access via Facebook Live**
  
- IV. **Review/approval of February 17, 2020 Council Minutes:**  
Mr. Wier made a motion to approve the February 17<sup>th</sup>, 2020 Council Minutes, second by Mrs. Hefner. Discussion. Motion passes with a 6-0 voice vote.
  
- V. **Department Reports:**  
Mr. Brooke made a motion to approve the department reports as presented, second by Mr. Wier. Discussion. Motion passes with a 6-0 voice vote.
  
- VI. **Commission Report:** No meeting and no report.
  
- VII. **New Business**
  - a. **National League of Cities Service Line Warranty Program** (Emily Zalfini, Utility Service Partners (USP)):  
We were not able to connect with Emily online during the meeting.
  
  - b. **Ordinance 2020-03:** AN ORDINANCE AMENDING ORDINANCE O-2005-03 AUTHORIZING THE CITY OF WARD TO ISSUE BUILDING PERMITS AND COLLECT FEES FOR THE ISSUANCE OF BUILDING PERMITS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES: Mr. Brooke made a motion to approve O-2020-03 for its first reading, second by Mrs. Barrentine. Discussion. Motion passes with a 6-0 roll call vote. Mr. Brooke-Yea, Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, and Mr. McMinn-Yea.  
Mr. Brooke made a motion to suspend the rules and put O-2020-03 on its 3<sup>rd</sup> and final reading, second by Mr. McMinn. Discussion. Motion passes with a 6-0 roll call vote. Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Yea.

Mr. Brooke made motion to approve O-2020-03, second by Mr. Wier. Discussion. Motion passes with 6-0 roll call vote. Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Yea, Mrs. Barrentine-Yea.

Mr. McMinn makes a motion to enact the emergency clause, second by Mr. Ketterman. Discussion. Motion passes with a 6-0 roll call vote. Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Yea, Mrs. Barrentine-Yea, Mr. Wier-Yea.

- c. **Resolution 2020-07:** A RESOLUTION IN SUPPORT OF THE CITY OF WARD WORKING WITH THE LONOKE COUNTY COUNCIL ON AGING TO BRING VARIOUS PROGRAMS FOR SENIOR CITIZENS IN WARD AND THE SURROUNDING AREA, AND FOR OTHER PURPOSES: Mr. Wier makes a motion to approve R-2020-07, second by Mrs. Hefner. Discussion. Motion passes with a 6-0 roll call vote. Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Yea, Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea.
- d. **Resolution 2020-08:** A RESOLUTION AUTHORIZING THE LONOKE COUNTY COUNCIL ON AGING TO OPERATE A MEALS ON WHEELS PROGRAM AND OTHER PROGRAMS TO FEED SENIOR CITIZENS FROM THE WARD CITY HALL COMPLEX THAT WILL SERVICE THE CITY OF WARD'S SENIOR CITIZENS AS WELL AS THOSE LIVING IN OTHER PARTS OF THE COUNTY: Mr. Brooke makes a motion to approve R-2020-08, second by Mrs. Barrentine. Discussion. Motion passes with a 6-0 roll call vote. Mr. McMinn-Yea, Mr. Brooke-Yea, Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea.
- e. **Resolution 2020-09:** A RESOLUTION AUTHORIZING AND APPROVING THE MAYOR AND/OR CITY CLERK TO ENTER INTO A CONSULTING AGREEMENT BETWEEN THE CITY OF WARD AND TRISTEM TO CONDUCT A FRANCHISE FEE AUDIT, AND FOR OTHER PURPOSES: Mrs. Barrentine made a motion to approve R-2020-09, second by Mr. Wier. Discussion. Motion passes with a 6-0 roll call vote. Mr. Brooke-Yea, Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea.
- f. **Arkansas Department of Health Public Water Sanitary Survey – October 17, 2019**
- g. **Resolution 2020-10:** A RESOLUTION AUTHORIZING THE MAYOR AND/OR THE CITY CLERK OF THE CITY OF WARD TO ENTER INTO A CONTRACT TO PERFORM TANK INSPECTION OF THE CITY OF WARD WATER STORAGE TANKS; AND FOR OTHER PURPOSES: Mrs. Barrentine made a motion to approve R-2020-10, second by Mr. Wier. Discussion. Motion passes with a 6-0 roll call vote. Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Yea.

- h. **Resolution 2020-11:** A RESOLUTION AUTHORIZING AND APPROVING THE MAYOR AND/OR CITY CLERK TO EXPEND FUNDS TO REMOVE HOMES OFF THE WARD SEWER VACUUM SYSTEM: Mr. Wier made a motion to approve R-2020-11, second by Mr. McMinn. Discussion. Motion passes with a 6-0 roll call vote. Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Yea, Mrs. Barrentine-Yea.
- i. **Resolution 2020-12:** A RESOLUTION AUTHORIZING THE MAYOR TO WAIVE ANY AND ALL LATE FEES IMPOSED FOR LATE PAYMENT OF WARD WATER BILLS, AND TO SUSPEND SHUTTING OFF WATER FOR NON-PAYMENT DURING THE COVID-19 CRISIS, AND FOR OTHER PURPOSES: Mr. McMinn made a motion to approve R-2020-12, second by Mr. Brooke. Discussion. Motion passes with 6-0 roll call vote. Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Yea, Mrs. Barrentine-Yea, Mr. Wier-Yea. Mr. Ketterman makes a motion to extend the stop date of the deadlines to 30 day increments, second by Mr. Wier. Discussion. Motion passes with a 6-0 voice vote.
- j. **Ordinance 2020-04:** AN ORDINANCE TEMPORARILY AMENDING ORDINANCE O-198 AN ORDINANCE ESTABLISHING A PROCEDURE FOR PURCHASING, SALE OR EXCHANGE OF PROPERTY IN THE CITY OF WARD, ARKANSAS, DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES: Mr. Brooke made a motion to put O-2020-04 on its first reading, second by Mrs. Barrentine. Discussion. Motion failed with a 4-2 roll call vote. Mrs. Hefner-Nay, Mr. McMinn-Nay, Mr. Brooke-Yea, Mrs. Barrentine-Nay, Mr. Wier-Yea, Mr. Ketterman-Nay.
- K. **Ordinance 2020-05:** AN ORDINANCE AMENDING ORDINANCE 2020-01 ATTACHMENT 1, ESTABLISHING THE RULES AND PROCEDURES TO BE USED BY THE WARD CITY COUNCIL; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES: Mr. McMinn made a motion to put O-2020-05 on its first reading, second by Mrs. Hefner. Discussion. Motion passes with a 5-1 roll call vote. Mr. McMinn-Yea, Mr. Brooke-Nay, Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea.
- Mrs. Hefner made a motion to suspend the rules and put O-2020-05 on its final reading, second by Mr. Ketterman. Discussion. Motion passes with a 5-1 roll call vote. Mr. Brooke-Nay, Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea.
- Mr. Wier made a motion to adopt O-2020-05, second by Mrs. Hefner. Discussion. Motion passes with a 5-1 roll call vote. Mrs. Barrentine-Yea, Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Nay.

Mr. Ketterman made a motion to enact the emergency clause, second by Mr. Wier. Discussion. Motion passes with a 5-1 roll call vote. Mr. Wier-Yea, Mr. Ketterman-Yea, Mrs. Hefner-Yea, Mr. McMinn-Yea, Mr. Brooke-Nay, Mrs. Barrentine-Yea.

I. **Central Arkansas Solid Waste Management District Annual Report – 2019**

m. **Census Update:** Please make sure you are counted.

VIII. **Mayor's Report:** As Presented and handed out by Mayor Gastineau.

IX. Mrs. Barrentine made a motion to go into executive session, second by Mrs. Hefner. Motion passes with a 6-0 voice vote. At 7:33 council went in to executive session. At 7:50pm the council meeting was called back to order. No action was taken.

X. **Public Comment on Non-Agenda Items:**

City Clerk Ruble received a text message asking "what is the chance of contamination of their equipment is in our water?" This question was directed at R-2020-10. The mayor responded saying that the equipment used follows all OSHA rules and are bonded and licensed to sanitize and clean.

XI. **Announcements – (COVID-19 Protocols Apply, as needed)**

Planning Commission Meeting: Monday, April 27, 2020 Canceled  
Ward Chamber of Commerce Meeting: Tuesday, May 5, 2020 Canceled  
City Council Meeting: Monday May 18, 2020 @ 6:30 Council Chambers  
Ward City Cleanup: Saturday, August 1, 2020 from 8:00am – 3:00pm  
Ward Earth Day Cleanup: Saturday, August 1, 2020 at 8:00am

XII. **Adjournment:**

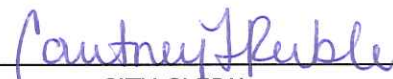
There being no further business, the meeting was adjourned at 7:52pm with a motion by Mr. McMinn, second by Mr. Wier. Motion to adjourn passed with a 6-0 voice vote.

We, the undersigned Mayor and City Clerk for the City of Ward, do hereby verify the foregoing to be true and correct record of proceedings of the City of Ward Regular Meeting held on Monday, April 20<sup>th</sup>, 2020 at 6:30pm.

APPROVED DATE: May 18<sup>th</sup>, 2020

  
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MAYOR

ATTEST:

  
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CITY CLERK

CITY SEAL