

**Ward Planning Commission
Regular Meeting Minutes
January 27, 2020**

Call to Order

Chairman Gary Meadows called the meeting to order.

Roll Call

Members

Gary Meadows –present
Sidney “Shane” Phillips – present
Helen Huitt –present
Tyler Madding – present
Wayne Knight – present
Mike Montalbano – present
William Tremaine, Jr. – present

Guest:

Mayor Charles Gastineau
Deborah Staley
Randy Staley
Bruce Jones
Jason McKee
Aaron Robinson

Minutes

Chairman Meadows presented the minutes for the December regular meeting. Helen Huitt motioned; Wayne Knight seconded to accept the minutes as printed. On voice vote all approved.

Chairman Meadows presented the January 13, 2020 special called meeting minutes. Wayne Knight motioned; Shane Phillips seconded to accept the minutes as printed. On voice vote all approved.

New Business

Chairman Meadows presented the Final Plat – Oakland Grove, Phase I.

Chairman Meadows ask Randy Staley about the requirements for the street/s. Mr. Staley stated the street/s look good and he was informed that the compaction

test has been done and he should have a copy of the test before the council meeting in February. Also, the street names are good.

Chairman Meadows ask Bruce Jones about the requirements for the water and wastewater. Mr. Jones stated the water and wastewater lines have been installed and he is waiting on the As Built Plans. Mr. Jones requested that the developer have the lines pressurized so the water samples can be taken to the health department.

Mr. Aaron Robinson of Bond Engineering was present to represent the project Mr. Robinson stated the As Built plans are in the process of being completed. The information needed to complete them has not been delivered to the office by Ronnie Guyot Construction due to the weather. The plans should be ready by the council meeting. Also, the waterlines have been pressurized. Mr. Robinson stated that Tract A is a detention pond and also the location of the Cluster Box Unit for the subdivision.

Chairman Meadows ask about the placement of the fire hydrants. Fire Chief Tony Reaves was not present Randy Staley, Aaron Robinson and Bruce Jones all concurred that the fire hydrants had been placed as required.

Mike Montalbano motioned; Wayne Knight second to recommend to the Council to accept the Final Plat – Oakland Grove, Phase I with the requirement that the compaction test be delivered to the Street Department, Randy Staley, and the As Built plans and the water testing be delivered to the Water and Sewer System, Bruce Jones, no later than the city council meeting on February 17th. On voice vote all approved.

Old Business

Chairman Meadows stated that there was no old business to discuss.

Announcements

Next Planning Commission meeting Monday, February 24, 2020 at 7:00 PM
Council Meeting Monday, February 17, 2020 at 6:30 PM
City offices will be closed in observance of President's Day on Monday,
February 17, 2020
Remember April 1, 2020 is Census Day !!BE COUNTED!!

Adjournment

Helen Huitt motioned; Shane Phillips seconded to adjourn the meeting. On voice vote all approved. Meeting was adjourned.

Date Accepted: _____

Chairman

Attest: _____
Secretary