

ORDINANCE No. O-2021-10

AN ORDINANCE REPEALING AND REPLACING ORDINANCE O-CF-F-89, AN ORDINANCE ESTABLISHING A MUNICIPAL VOLUNTEER FIRE DEPARTMENT; DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES.

WHEREAS, ARKANSAS CODE ANNOTATED (A.C.A.) 14-53-101 gives the power of the city council to establish a fire department and provide them with engines and such other equipment as shall be necessary to extinguish fires and preserve the property of the city and the inhabitants from conflagration.

WHEREAS, from time-to-time, it becomes necessary to update old and outdated Ordinances

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WARD, ARKANSAS

SECTION 1: ESTABLISHMENT: The Governing Body of the City of Ward, having established a fire department in 1989¹ as the City of Ward Volunteer Fire Department (WFD or Department) hereby affirms that action;

SECTION 2: FIRE CHIEF:

- a. **APPOINTMENT:** A.C.A. 14-42-110 gives the Mayor the sole authority to appoint or remove the Fire Chief. The city council may override the Mayor's action with two-thirds votes of all the council members.
- b. **DUTIES:** The duties of the Fire Chief are outlined the job description maintained in the Human Relations Department.
- c. **ADMINISTRATION:** The Fire Chief shall ensure the necessary documents to properly manage the Department are developed and published. These included but are not limited to By-Laws (approved by city council), Standing Operating Guides, Standing Operating Procedures and the like.

¹ Ward Ordinance CF-4-89

SECTION 2: ORGANIZATION:

- a. The Fire Chief shall be a full-time appointment. Additional full or part-time members shall be determined by the Mayor and approved and budgeted for by the City Council.
- b. WFD shall consist of no more than 25 volunteer members not including the Fire Chief.
- c. WFD Officers shall consist of the following.
 - a. Fire Chief
 - b. Assistant Chief
 - c. Captains (as needed)
 - i. Station 1
 - ii. Station 2
 - iii. Station 3
 - d. Lieutenants (as needed)
 - i. Training
 - 1. Fire
 - 2. EMS
 - ii. Safety
 - e. Secretary (as needed)

SECTION 3: VOLUNTEERS MEMBERS:

- a. Must live within the boundaries of the WFD Fire District unless they are also a full-time employee of the City of Ward.
- b. Must be at least 18 years of age.
- c. Must have and maintain a valid Arkansas drivers license. Exception: Active duty military personnel are authorized to utilize their home state/home of record drivers license in lieu of having an Arkansas drivers license.
- d. Must attend necessary training and be certified as prescribed by the State of Arkansas and WFD By-Laws.
- e. Must attend at least one (1) meetings and three (3) fire/rescue calls per month to maintain status as a member.
- f. Members not meeting the training, certification, or attendance requirements may be dismissed from the Department as the discretion of the Fire Chief.
- g. Members are appointed to the Department as outlined in the Department's By-Laws.

SECTION 4: SEVERABILITY: If, for any reason, any portion or portions of this ordinance shall be held invalid, such invalidity shall in no way affect the remaining portions.

SECTION 5: EMERGENCY CLAUSE: It has been determined by the Governing Body of the City of Ward that in the interest of public health, peace and the safety of all the citizens or Ward, that an emergency is hereby declared. This Ordinance shall be in full force and effective upon passage.

PASSED AND ADOPTED THIS 16th DAY OF August, 2021

YEAS: 4 NAYS: 0

APPROVED:



Charles Gastineau, Mayor

ATTEST:



Courtney Ruble, City Clerk



CITY COUNCIL, WARD, ARKANSAS

ORDINANCE No. CF-4-89

AN ORDINANCE ESTABLISHING A MUNICIPAL VOLUNTEER FIRE DEPARTMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARD, LONOKE COUNTY, ARKANSAS;

SECTION 1: There shall be and is hereby established a Municipal Volunteer Fire Department for the City of Ward, hereinafter called "THE CITY OF WARD VOLUNTEER FIRE DEPARTMENT"

SECTION 2: General Policy

- A. The Mayor shall have the power to appoint the Fire Chief, with 2/3 majority approval by the Ward City Council.
- B. The Fire Chief's salary shall be determined and set by the Ward City Council.
- C. The Fire Department Officers shall consist of the following:
 - A. Fire Chief
 - B. Ass't Chief
 - C. Captain Station #1
Captain Station #2
 - D. Lieutenant in charge of Training
 - E. Lieutenant in charge of Safety
 - F. Secretary
- D. The Fire Department members shall elect all officers other than Fire Chief.
- E. All drivers of fire department vehicles must have a valid Arkansas Drivers's License.
- F. Each member shall be issued a certification of membership card upon entering the Ward Volunteer Fire Department. This card shall be renewed every three years as long as he/she is an active member of the department. The certification card shall be relinquished upon termination from the Ward Volunteer Fire Department.
- G. Each member of the WVFD shall take all required courses to be in compliance with the State of Arkansas Certification program for member fire departments.
- H. Only one (1) Class A Pumper shall be used on any one fire, leaving one in the city in case other structure fire calls are received during that time.
- I. The use of Intoxicating Liquor or Narcotics shall be prohibited in and around both fire stations and equipment by Ward Volunteer Firemen.

SECTION 3: Rules & Regulations for becoming new member

- A. You must be 18 years of age (due to insurance coverage)
- B. You must attend three meetings (including only regular called monthly meetings.)
- C. You may not miss more than one regular meeting while working toward membership, without having to start over with three more meetings before being voted on for membership into the department as a firefighter.
- D. Membership will ultimately be determined by secret ballot vote of all fire fighters present at the next regular 1st Mon. meeting following the candidate's attendance of his three required meetings.

ORDINANCE # CF-4-89

- E. All new members will be required to attend the Fire Academy's Introduction to Fire Fighting Course, at the earliest offering in this area.
- F. All new members will be issued a certification (membership) card upon being voted into the membership of the department.

SECTION 4: It shall be a misdemeanor fineable by not less than Fifty Dollars (\$50.00) nor more than One Hundred Fifty Dollars (\$150.00) for an unauthorized person to drive, operate, use, possess or otherwise benefit from Fire Department equipment.

SECTION 5: All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 6: An emergency is hereby declared to exist and this Ordinance being necessary for the preservation of the public peace, health and safety, shall take effect and be in full force and effect from and after its passage.

PASSED: April 18, 1989

APPROVED:

Larry Phillips
MAYOR

ATTEST:

Joyce A. Saltner
RECORDER-TREASURER