



## CITY OF WARD

P.O. BOX 237 • WARD, ARKANSAS 72176 • 501-843-7686

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### Council Meeting Minutes – 09/20/2021 Council Chambers

- I. **Call to Order:** was called to order by Mayor Gastineau @ 6:30pm
  - Prayer
  - Pledge of Allegiance
- II. **Roll Call:** by City Clerk Ruble. Council Members Rummel –absent, Wier –absent, Harbort – here, Hefner –here, McMinn –here, and Shetron –absent. We have a quorum with the Mayor.
- III. **Review/approval of August 16, 2021 Council Minutes:** Mr. McMinn made a motion to approve the August 16, 2021 Council Minutes, second by Mrs. Hefner. Discussion. Motion passes with a 4-0 voice vote.
- IV. **Department Reports and Financials:** Mrs. Hefner made a motion to approve the department reports as presented, second by Mr. Harbort. Discussion. Motion passes with a 4-0 voice vote.
- V. **Planning Commission Report:** Mrs. Hefner made a motion to approve the department reports as presented, second by Mr. Harbort. Discussion. Motion passes with a 4-0 voice vote.
- VI. **Declaring Vacant Council Member Seat:** Mayor presented Jim Wier with a Certificate of Appreciation. Mr. Harbort made a motion to declare Ward 1 Position 2 vacant, second by Mr. McMinn. Discussion. Motion passes with a 4-0 voice vote.
- VII. **Unfinished Business:**
  - a. **ORDINANCE 2021-08:** AN ORDINANCE AUTHORIZING A CHANGE TO THE CITY OF WARD PERSONNEL HANDBOOK (Third Reading & Adoption) Mr. Harbort made a motion to put O-2021-08 on its third reading, second by Mr. McMinn. Motion passes with a 4-0 roll call vote. Hefner-yea, McMinn-yea, Harbort-yea, Mayor-yea. Mr. McMinn made a motion to adopt O-2021-08, second by Mr. Harbort. Motion passes with a 4-0 Roll Call Vote. McMinn-yea, Harbort-yea, Mayor-Yea, Hefner-yea.
  - b. **ORDINANCE 2021-11:** AN ORDINANCE REPEALING AND REPLACING ORDINANCE O-2012-05; ADOPTING AND PROMULGATING ANEW POLICE DEPARTMENT “POLICIES AND

PROCEDURES MANUAL”, MARKED AND “EXHIBIT A”; AND FOR OTHER PURPOSES. (Second Reading) Mr. McMinn made a motion to put O-2021-11 on its second reading, second by Mr. Harbort. Discussion. Motion passes with a 4-0 roll call vote. Harbort-yea, Mayor-yea, Hefner-yea, McMinn-yea.

**VIII New Business:**

- a. **ORDINANCE 2021-12:** AN ORDINANCE REPEALING AND REPLACING ORDINANCE O-694, AN ORDINANCE TO PROVIDE FOR THE IDENTIFICATION, REMOVAL AND OF ABANDONED OR INOPERABLE BOATS, MOTOR VEHICLES, AND/OR TRAILERS; AND FOR OTHER PURPOSES. (FIRST READING) MRS. Hefner made a motion to put O-2021-12 on its first reading, second by Mr. Harbort. Discussion was made in reference to section 1, to define exactly what open storage means. Motion passes with a 4-0 roll call vote. Hefner-yea, McMinn-yea, Harbort-yea, Mayor-yea. Mrs. Hefner made a motion to strike line 4 of section 6, second by Mr. Harbort. Discussion. Motion passes with a 4-0 voice vote.
- b. **ORDINANCE 2021-13:** AN ORDINANCE REPEALING AND REPLACING ORDINANCE O-2011-03, AN ORDINANCE PROVIDING FOR THE REDISTRICTING OF CITY WARDS FOR THE CITY OF WARD, ARKANSAS (FIRST READING) Mrs. Hefner made a motion to put O-2021-13 on its first reading, second by Mr. McMinn. Discussion. Motion passes with a 4-0 roll call vote. Hefner-yea, McMinn-yea, Harbort-yea, Mayor-yea. Mayor made a motion to suspend the rules and put O-2021-13 on its second and third reading, second by Mrs. Hefner. Discussion. Motion passes with a 4-0 roll call vote. McMinn-yea, Harbort-yea, Mayor-yea, Hefner-yea. Mr. McMinn made a motion to adopt O-2021-13, second by Mr. Harbort. Discussion. Motion passes with a 4-0 roll call vote. Harbort-yea, Mayor, Hefner-yea, McMinn-yea.
- c. **RESOLUTION 2021-20:** A RESOLUTION AUTHORIZING THE MAYOR OR CITY CLERK TO ENTER INTO A CONTRACT WITH WAGNER GENERAL CONTRACTORS TO COMPLETE THE CONCESSION STAND PORTION OF THE ARKANSAS STATE PARKS OUTDOOR MATCHING GRANT PROGRAM MRS. Hefner made a motion to approve R-2021-20, second by Mr. McMinn. Discussion. Motion passes with a 4-0 roll call vote. Hefner-yea, McMinn-yea, Harbort-yea, Mayor-yea.
- d. **RESOLUTION 2021-21:** A RESOLUTION AMENDING RESOLUTION R-2020-31 AUTHORIZING THE MAYOR AND/OR CITY CLERK OF THE CITY OF WARD TO EXPEND REIMBURSED CARES ACT MONEY. Mr. Harbort makes a motion to approve R-2021-21, second by Mr. McMinn. Discussion. Motion passes with a 4-0 roll call vote. McMinn-yea, Harbort-yea, Mayor-yea, Hefner-yea.
- e. **RESOLUTION 2021-22:** A RESOLUTION TO PURCHASE A NEW AUDIO AND VIDEO FOR THE COURT/COUNCIL ROOM FROM JAY STANLEY AND ASSOCIATES AND WAIVING OF THE BID PROCESS Mrs. Hefner made a motion to approve R-2021-22, second by Mr. Harbort. Discussion. Motion passes with a 4-0 roll call vote. Harbort-yea, Mayor-yea, Hefner-yea, McMinn-yea.

- f. **RESOLUTION 2021-23:** A RESOLUTION AUTHORIZING OPERATION POLAR EXPRESS FOR THE 2021 HOLIDAY SEASON. Mrs. Hefner made a motion to approve R-2021-23, second by Mr. McMinn. Discussion. Motion passes with a 4-0 roll call vote. Mayor-yea, Hefner-yea, McMinn-yea, Harbort-yea.
  - g. **RESOLUTION 2021-24:** A RESOLUTION AUTHORIZING THE MAYOR OR CITY CLERK TO ENTER INTO A CONTRACT WITH GUYOT CONSTRUCTION, INC. TO COMPLETE THE WILLARD ST/GERALDINE SEWER PROJECT Mr. McMinn made a motion to approve R-2021-24, second by Mrs. Hefner. Discussion. Motion passes with a 4-0 roll call vote. Hefner-yea, McMinn-yea, Harbort-yea, Mayor-yea.
  - h. **RESOLUTION 2021-25:** A RESOLUTION TO PURCHASE A NEW FINGERPRINT/PALM READER MRS. Hefner made a motion to approve R-2021-25, second by Mr. McMinn. Discussion. Motion passes with a 4-0 roll call vote. McMinn-yea, Harbort-yea, Mayor-yea, Hefner-yea.
  - i. **APPROVAL OF COUNTY TAX MILLAGE RATE:** Mrs. Hefner made a motion to approve the County Tax Millage Rate, second by Mr. McMinn. Discussion. Motion passes with a 4-0 roll call vote. Harbort-yea, Mayor-yea, Hefner-yea, McMinn-yea.
- IX. **Mayor's Report:** Presented by Mayor Gastineau.
- X. **Public Comment on Non-Agenda Items:**
- XI. **Announcements – (COVID-19 Protocols Apply, as needed)**
- Public Hearing on Master Street Plan: September 27, 6:30 pm
  - Planning Commission: September 27, 7:00 pm
  - City Council: October 18, 6:30 pm
  - Initial Budget Working Session: Date/Time: October 11, 6 pm (Dining Facility)
- XII. **Adjournment**  
 There being no further business, the meeting was adjourned at 7:13pm with a motion by Mr. Harbort, second by Mrs. Hefner. Motion to adjourn passed with a 4-0 voice vote.

We, the undersigned Mayor and City Clerk for the City of Ward, do hereby verify the foregoing to be true and correct record of proceedings of the City of Ward Council Meeting held on Monday, September 20<sup>th</sup>, 2021 at 6:30pm.

APPROVED DATE: October 18, 2021

[Signature]  
 MAYOR

ATTEST: Courtney Ruble  
 CITY CLERK

CITY SEAL