

**Ward Planning Commission
Regular Meeting Minutes
October 26, 2020**

Call to Order

Chairman Gary Meadows called the meeting to order.

Roll Call

Members

Gary Meadows –present
Sidney “Shane” Phillips – present
Helen Huitt –present
Tyler Madding – absent
Wayne Knight – present
Mike Montalbano – present
William Tremaine, Jr. – absent

Guest:

Mayor Charles Gastineau	City of Ward
Deborah Staley	City of Ward
Randy Staley	City of Ward
Bruce Jones	Ward Water and Sewer System
Aaron Robinson	Bond Engineering

Minutes

Chairman Meadows presented the minutes for the September regular meeting. Helen Huitt motioned; Wayne Knight seconded to accept the minutes as printed. On voice vote all approved.

New Business

Chairman Meadows introduced the Final Plat for Lilly Ann Place Lots 23 – 78, 27F, 71F, 72F and Tract A. There was not a representative for the Final plat. Randy Staley stated the asphalt has not been laid due to the weather. Bruce Jones stated he was still waiting on the as builds. The Fire Chief was not present. Helen Huitt motioned; Mike Montalbano seconded to table the final plat for Lilly Ann Place Lots 23 – 78, 27F, 71F, 72F and Tract A until the next regular meeting on November 23, 2020. On voice vote all approved

Chairman Meadows introduced the Final Plat for Oakland Grove Estates Phase 2. Aaron Robinson of Bond Engineering was present to represent the final plat. Bruce Jones

ask Mr. Robinson for the as builds at least a week before the council meeting on November 16th. Mr. Robinson stated he would have the as builds to him in that time frame. Randy Staley stated the streets have been asphalted and he had been checking on the progress for the last few weeks on the asphalt and is satisfied. Mr. Staley ask Mr. Robinson about the possibility of Ferguson Drive being extended to the small section of Old Hwy 38. Mr. Robinson stated that in the next sketch plat that maybe taken care of due to his discussion with Mr. Guyot. Questions on the bill assurance were ask and cleared up. Helen Huitt motioned; Mike Montalbano seconded to send the Final Plat for Oakland Grove Estates Phase 2 to the council for approval with the contingency that the as builds are given to Bruce Jones in the time frame agreed upon. On voice vote all approved.

Old Business

Chairman Meadows turned the meeting over to Mayor Gastineau for an update. Mayor Gastineau has received an email stating we are the first city of second class to go through the process of updating planning documents with Metroplan's new program. Mayor suggested that a special meeting be called to work on this process. Also, the Hwy 367 project is out for the bid process and bid opening is next month with work to begin in 2021. Chairman Meadows ask the members of a suggested date for the meeting. The members all have a full month ahead. Shane Phillips motioned; Mike Montalbano seconded to set the special meeting for November 30th at 7:00 PM in the dining facility. On voice vote all approved.

Announcements

Next Planning Commission regular meeting Monday, November 23rd , 2020 at 7:00 PM

Special meeting to work on revision and updating of planning documents, Monday, November 30, 2020 at 7:00 PM

Council Meeting Monday, November 16, 2020 at 6:30 PM

Parks and Recreation Trunk or Treat will be October 31st at the Sports Complex 5:00 to 8:00 PM.

Remember to vote

November 11th the city offices will be closed in observance of Veteran's Day

November 26th and 27th city offices will be closed in observance of Thanksgiving

Special Planning Commission meeting on Monday, November 30th at 7PM

Adjournment

Helen Huitt motioned; Mike Montalbano seconded to adjourn the meeting. On voice vote all approved. Meeting was adjourned.

Date Accepted: _____

Chairman

Attest:

Secretary