

Ward Planning Commission
November 22, 2021
Meeting Minutes

Call to Order

Chairman Gary Meadows called the meeting to order. A quorum was present.

Roll Call

Members:

Gary Meadows – present
Wayne Knight – present
Mike Montalbano – present
Helen Huitt – present
Shane Phillips – absent
Tyler Madding –absent
Jerry Peters -present

Guest:

Deborah Staley - City of Ward Finance and Human Resource Dir.
Charles Gastineau - Mayor
Cathy Gastineau

Minutes

Chairman Meadows presented the minutes from the October 2021 public hearing. Gary Meadows pointed out a mistake in the 5th paragraph the Barry Meadows should be Barry Weathers. Helen Huitt motioned; Wayne Knight seconded to accept the minutes with the correction. On voice vote all approved.

Chairman Meadows presented the minutes from the October 2021 regular meeting. Mike Montalbano motioned; Helen Huitt seconded to accept the minutes as printed. On voice vote all approved.

New Business

Chairman Meadows informed the Commission that the next meeting in December would be on Monday after the Christmas holidays. He wanted to ask the members if

they wanted to change the meeting date or leave as scheduled. The census was to stay as scheduled.

Chairman Meadows informed the Commission members that it appears that the rezone request will need to be advertised and letters mailed again due to there being a part of the property that was C-1 and that was not mentioned in the advertisement and letter to property owners. Mr. Garrett has been informed. The same will need to be done for the previous rezone request for the Weathers property. There will be a public hearing on December 27th at 6:30 PM.

The master street plan has never been accepted by the Commission. At the public hearing there was opposition but that opposition thought that the City would be building a street on their property. It was explained to the opposition this was not the case. But this is the proposed street plan for future development and the street or streets would not be built unless the land was developed. Jerry Peters motioned; Helen Huitt seconded to approve the master street plan as drafted and recommend to the City Council approval. On voice vote all approved.

Unified Development Code latest copy was provided by printed copy and digital copy through email to each member. There will be a joint meeting on December 6th at 6:30 PM at the Austin City Hall. Each member is to read through the material and make note of any questions or comments that will need to be addressed by the Metroplan group. These are general regulations. The regulations can be adopted as written when completed or modified as needed. In the very near future the Commission will need to act on this Code. Another part of adopting this code the zoning map will need to be updated also.

Other Business

Announcements

Next meeting will be Monday, December 27, 2021 at 7:00PM

Public Hearing on the rezone request will be Monday, December 27th at 6:30 PM

Council meeting is Monday, December 20, 2021 at 6:30PM

City offices will be closed on November 25th and 26th in observance of Thanksgiving holidays and December 31st for New Years' Day

The Chamber of Commerce Christmas Parade will be December 12th at 3PM with a tree lighting at the Chamber Building

Adjournment

Helen Huitt motioned; Jerry Peters seconded to adjourn, Meeting was adjourned.