

**CITY OF WARD
PLANNING COMMISSION
MINUTES
December 27, 2022
7:00 P. M.**

Call to Order

Chairman Peters called the meeting to order. Chairman ask Deborah Staley to call the roll.

Roll Call

Jerry Peters – present
Mike Montalbano – absent
Helen Huitt – present
Shane Phillips – present
Tyler Madding – absent
Michael Kindall – present
Erin Mixon – present

Minutes

Chairman Peters presented October regular meeting minutes. Helen Huitt motioned; Mike Kindall seconded to accept the minutes. Voice vote all approved (5-0).

New Business

Re-zone request for 811 Moon Road

Chairman Peters presented the rezoned request for 811 Moon Road from R-1 to R-2. After discussion about the attached site plan. It was determined the plan does not meet code for fire codes. The site plan will need to be brought back to the planning commission for approval. Helen Huitt motioned; Mike Kindall seconded to recommend the Council for approval with the knowledge the site plan does not meet code. On voice vote all approved. (5-0)

The Plex Subdivision Elm Street – Bond Engineering

Chairman Peters presented The Plex Subdivision Elm Street to the Commission. Bond Engineering was not present at the meeting. Gary Meadows stated that Code Enforcement has a few questions for this project. Jerry Peters motioned; Helen Huitt seconded to table this item until the January 23, 2023 regular meeting. On voice vote all approved. (5-0)

Old Business

Unified Development Ordinance (UDO)

Mayor Gastineau stated that the Staff was continuing to review the Unified Development Ordinance (UDO). The estimated time for the review will be 2 or more months. The committee reviewing is meeting on a weekly basis.

Due to the retirement of Mrs. Deborah Staley the Commission will need to appoint a secretary to record the minutes at the next meeting. Mayor Gastineau will make the recordings available and also, the minutes will need to be emailed to the office, those items will be discussed further next month,

Announcements

Next Planning Commission meeting January 23, 2023 at 7:00 PM

Council Meeting January 16, 2023 at 6:30 PM

City offices will be closed on January 2, 2023 in observance of New Year's Day

City offices will be closed on January 16, 2023 in observance of MLK Day

Adjournment

Helen Huitt motioned, Mike Kindall seconded to adjourn. Voice vote all approved (5-0). Meeting was adjourned.