



CITY OF WARD

P.O. BOX 237 • WARD, ARKANSAS 72176 • 501-843-7686

Council Meeting Minutes May 20, 2025 at 6:30 PM

- I. **Call to Order:** by Mayor Gastineau @ 6:30pm. Prayer was offered by Council member Hall, followed by the Pledge of Allegiance.
- II. **Roll Call:** The following council members were present: Steve Hall, Charles Chapman, Stacey McMinn, and Robin Hefner. We have a quorum. Council members Casey Brooke and Rob Ruble were absent. Mayor Charles Gastineau, City Clerk Krystal Rummel, and City Attorney Chris Lacy were also in attendance.
- III. **Review/approval of Council Minutes:** Council member Hefner made a motion to approve the April 15, 2025 council minutes, seconded by council member McMinn. Motion passes with a 4-0 voice vote. Council member McMinn made a motion to approve the April 29, 2025 council minutes, seconded by council member Hefner. Motion passes with a 4-0 voice vote.
- IV. **Department Reports and Financials:** Council member Chapman made a motion to approve the department reports for April 2025 and financials for March and April 2025, seconded by council member Hefner. Motion passes with a 4-0 voice vote.
- V. **Planning Commission Report:** Planning Commission did not meet in April 2025.
- VI. **Water Wastewater Advisory Committee Report:** was presented by council member McMinn. The committee is working on getting information out to existing customers.
- VII. **Old Business:**
A. **ORDINANCE 2025-06: AN ORDINANCE AMENDING CITY OF WARD ORDINANCE 2024-27; AND FOR OTHER PURPOSES (3RD READING)** was read by title only by City Clerk Rummel. Council member Chapman made a motion to approve O-2025-06 on its third reading, seconded by council member Hall. Roll call: Hall-yes, Chapman-yes, McMinn-yes, and Hefner-yes. Motion carries with a 4-0 roll call vote. Council member Chapman made a motion to adopt O-2025-06, seconded by council member Hall. Roll call: Chapman-yes, McMinn-yes, Hefner-yes, and Hall-yes. O-2025-06 will go into effect in 30 days.
- VIII. **New Business:**
A. **ORDINANCE 2025-09: AN ORDINANCE ADOPTING AND ENACTING A NEW MUNICIPAL CODE OF ORDINANCES OF THE CITY OF WARD, ARKANSAS, ESTABLISHING THE SAME;**

PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN, EXCEPT AS HEREIN EXPRESSLY PROVIDED; PROVIDING FOR THE EFFECTIVE DATE OF SUCH CODE AND A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE, AND FOR OTHER PURPOSES was read by title only by City Clerk Rummel. Council member Hefner made a motion to approve O 2025-09, seconded by council member Hall. Roll call: McMinn-yes, Hefner-yes, Hall-yes, and Chapman-yes. Motion is approved by a 4-0 vote. Council member Hefner made a motion to suspend the rules for the second and third readings, seconded by council member Chapman. Motion carries with a 4-0 voice vote. Council member Hall made a motion to adopt O-2025-09, seconded by council member Chapman. Roll call: Hefner-yes, Hall-yes, Chapman-yes and McMinn-yes. Motion is approved and O-2025-09 will go into effect in 30 days.

B. ORDINANCE 2025-10: AN ORDINANCE ESTABLISHING PROCEDURES FOR PERMITTING, REVIEW AND PLACEMENT OF ACCESSORY DWELLING UNITS WITHIN THE CITY OF WARD; ESTABLISHING FEES ASSOCIATED WITH SAME; AND FOR OTHER PURPOSES was read by title only by City Clerk Rummel. Council member Hefner made a motion to approve O-2025-10, seconded by council member McMinn. Roll call: Hall-yes, Chapman-yes, McMinn-yes, and Hefner-yes. Motion approved 4-0. Mayor Gastineau tabled this until next month.

C. RESOLUTION 2025-17: A RESOLUTION AUTHORIZING THE MAYOR AND/OR CITY CLERK TO ENTER INTO A CONTRACT WITH WHITE RIVER FLOORING TO REFLOOR PORTIONS OF CITY HALL AND TO SIGN APPROPRIATE DOCUMENTS FOR THE PROJECT was read by title only by City Clerk Rummel. Council member Chapman made a motion to approve R-2025-17, seconded by council member Hall. Motion carries with a 4-0 voice vote.

D. ORDINANCE 2025-11: AN ORDINANCE REVOKING ORDINANCE 2023-21, AN ORDINANCE CREATING THE CITY PLANNING COMMISSION, SETTING TERMS OF MEMBER, ETC., AS AMENDED; AND FOR OTHER PURPOSES was read by title only by City Clerk Rummel. Council member Hefner made a motion to approve O-2025-11, seconded by council member Hall. Roll call: Chapman-yes, McMinn-yes, Hefner-yes, and Hall-yes. Motion carries with a 4-0 vote. Council member Hall made a motion to suspend the rules for the second and third readings, seconded by council member Chapman. Motion carries with a 4-0 voice vote. Council member Hall made a motion to adopt O-2025-11, seconded by council member Chapman. Roll call: McMinn-yes, Hefner-yes, Hall-yes, and Chapman-yes. O-2025-11 is approved and will go into effect in 30 days.

E. DISCUSSION ON 50-ACRE LEASE ON HWY 31: Council member Chapman made a motion allowing Mayor Gastineau to negotiate with those interested in leasing and to get an appraisal, seconded by council member Hefner. Motion carries with a 4-0 voice vote.

F. ORDINANCE 2025-12: AN ORDINANCE TO ESTABLISH AND LAY OFF CITY OF WARD PROPERTY OWNERS' MULTIPURPOSE IMPROVEMENT DISTRICT NO. 29 OF WARD, ARKANSAS (Moonlight Meadows); TO DECLARE AN EMERGENCY; AND FOR OTHER PURPOSES was read by title only by City Clerk Rummel. Council member Hefner made a motion to approve O-2025-12, but dies for lack of a second. This was tabled until next month to allow for more clarification.

G. **RESOLUTION 2025-18: A RESOLUTION AUTHORIZING THE MAYOR AND/OR THE CITY CLERK TO ENTER INTO AN AGREEMENT WITH ENTEGRITY ENERGY PARTNERS, LLC TO ASSIST THE CITY IN SUBMITTING ENERGY GRANT APPLICATIONS** was read by title only by City Clerk Rummel. Council member Hall made a motion to approve R-2025-18, seconded by council member Hefner. Motion carries with a 4-0 voice vote.

VIII. **Mayor's Report:** Council member Hall made a motion to allow the city to submit an application for the CAPDD Grant to pay for the tank project, seconded by council member McMinn. Motion passes with a 4-0 voice vote. Council member Chapman made a motion to approve the Phase 3 payment of 10% of estimated costs of construction for city hall renovations (not to exceed \$35,500), seconded by council member McMinn. Motion was approved with a 4-0 voice vote. Council member Hefner made a motion to move forward with naming the Sports complex in honor of Dude and Margie Spence, seconded by council member Chapman. Motion carries with a 4-0 vote.

IX. **Public Comment on Non-Agenda Items:** None

X. **Announcements**

- Torch Run: May 22nd
- Planning Commission meeting: May 27th, 6:30 pm
- City Council meeting: June 17th, 6:30 pm

XI. **Adjournment**

There being no further business, the meeting was adjourned at 7:16 pm with a motion by Council Member Hefner, seconded by Council Member Hall. Motion to adjourn passed with a 4-0 voice vote.

We, the undersigned Mayor and City Clerk for the City of Ward, do hereby verify the foregoing to be true and correct record of proceedings of the City of Ward Council Meeting held on Tuesday, May 20, 2025 at 6:30PM.

APPROVED DATE: June 17, 2025


MAYOR CHARLES GASTINEAU

ATTEST:

CITY CLERK KRYSTAL RUMMEL

CITY SEAL

