

**Ward Planning Commission**  
**August 23, 2021**  
**Minutes**

**Call to Order**

Chairman Gary Meadows called the meeting to order. A quorum was present.

**Roll Call**

**Members:**

Gary Meadows – present  
Wayne Knight – present  
Mike Montalbano – present  
Helen Huitt – present  
Shane Phillips – present  
Tyler Madding –absent  
Jerry Peters -present

**Guest:**

Charles Gastineau -	City of Ward Mayor
Randy Staley -	City of Ward Street Superintendent
Deborah Staley -	City of Ward Finance and Human Resource Dir.
Bernadetta Rhodes -	Metroplan
Jeff Runder -	Metroplan

**Minutes**

Chairman Meadows presented the minutes from the June 2021 regular meeting. Mike Montalbano motioned; Wayne Knight seconded to accept the minutes as printed. On voice vote all approved.

Chairman Meadows presented the minutes from the July 2021 regular meeting. Wayne Knight motioned; Jeff Peters seconded to accept the minutes as printed. On voice vote all approved.

**New Business**

The Commission Member looked over the master street plan that had the requested changed. There will be a public hearing period for two weeks before the next

Planning Commission meeting on September 27<sup>th</sup>. The City will publish in the Leader newspaper twice about the comment period prior to September 13<sup>th</sup> and the public hearing date and time, the map will be on display starting September 13<sup>th</sup> in city hall and will be posted on the website. The date and time for the public hearing is Monday, September 27<sup>th</sup> at 6:30 PM in the Council/Court Room at Ward Municipal Complex.

Bernadetta Rhodes and Jeff Runder of Metroplan were introduced to the Planning Commission. Mr. Runder is the Senior Planner for Technical Analysis – AICP and Ms. Rhodes is the Community Planner. Ms. Rhodes was the presenter of the Unified Development Ordinance. The Commission members were given a copy of the draft. Ms. Rhodes went over each section and page of the draft. Attached you will find a copy of the outline that was followed. There is also a digital copy of the draft that can be obtained from the City. All persons in attendance was ask to read through the material and if any question or comment arise just contact Ms. Rhodes. This is a living document; meaning that it is meant to change as needed.

### **Announcements**

Next meeting will be Monday, September 27<sup>th</sup>, 2021 at 7:00PM

Public Hearing on the Master Street Plan will be Monday, September 27<sup>th</sup> at 6:30 PM

Council meeting is Monday, September 20<sup>th</sup>, 2021 at 6:30PM

City offices will be closed on Monday, September 6<sup>th</sup>, 2021 in observance of Labor Day

### **Adjournment**

Meeting was adjourned.

