

**CITY OF WARD
ORDINANCE 2026-08**

**AN ORDINANCE REPEALING AND REPLACING ORDINANCE 2025-26 SETTING FORTH THE
DUTIES OF THE CITY CLERK FOR THE CITY OF WARD, ARKANSAS; ESTABLISHING THE SALARY
OF CITY CLERK FOR THE CITY OF WARD, ARKANSAS; AND FOR OTHER PURPOSES**

WHEREAS, ARKANSAS CODE ANNOTATED (A.C.A.) 14-42-113 requires that the salary of the Mayor, City Clerk and others holding a municipal office, be set by the governing body and that same must be set by ordinance¹; and,

WHEREAS, THE CITY COUNCIL OF THE CITY OF WARD, ARKANSAS, previously adopted Ordinance No. 0-2018-04, an ordinance that established the duties of the office of City Clerk and to establish the salary for the office of City Clerk, and,

WHEREAS, THE CITY COUNCIL OF THE CITY OF WARD, ARKANSAS, deems it appropriate to adjust the salary of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARD, ARKANSAS:

SECTION 1: That the duties and responsibilities of the City Clerk for the City of Ward, Arkansas are defined, established and set forth by state statute. Arkansas Code Annotated 14-43-506 currently defines those duties².

SECTION 2: That in addition to the duties and responsibilities specifically established by statute statute, the City Clerk shall perform the following duties:

- Arranging the publication of official duties such as ordinances, requests for bids, notice of hearings, elections, and so;
- Perform the functions of the Mayor during the disability or temporary absence of the Mayor.

SECTION 3: That the City Clerk shall receive a salary of \$27,427.34³ per annual for the full and satisfactory completion of the duties and responsibilities established herein.

SECTION 4 – SEVERABILITY: If, for any reason, any portion or portions of this ordinance shall be held invalid, such invalidity shall in no way affect the remaining portions.

SECTION 5 – EFFECTIVE DATE: This Ordinance is hereby effective on September 1, 2026.

¹ A.C.A. 14-43-409

² The Ward City Clerk is considered a part-time position.

³ Mid-Year discretionary pay increase of 2% and an additional .25% for mandatory APERS contribution

SECTION 6 – CODIFICATION:

This Ordinance shall be codified in the Ward Municipal Code and the sections may be renumbered or re-lettered to accomplish such intention.

SAID ORDINANCE WAS ADOPTED ON 7-28-2020.

Boles Yes, Chapman Yes, Hall Yes, Hefner Yes, McMinn Yes, Ruble Yes

YEAS: 6 NAYS: 0

Mayor (if needed) _____

APPROVED:


Charles Gastineau, Mayor

ATTEST:


Krystal Rummel, City Clerk

